

AGENDA

REGULAR MEETING

BOARD OF COMMISSIONERS

MONDAY, April 1, 2019
1:00 P.M.

- I. Call to Order**
- II. Roll Call**
- III. The Pledge of Allegiance**
- IV. Public Comments**
- V. Approval of Minutes**
- VI. Voting Items**
 - 1. 2017/2018 Yearly Audit – Joe Meyers**
 - 2. Health Insurance – Doug Zaragoza**
 - 3. Tierra Verde EMS and Fire Budget 2019/2020**
 - 4. Lealman EMS Budget 2019/2020**
 - 5. Ice Machine Station 21**
 - 6. FMLA Policy Proposal**
- VII. Secretary’s Report**
- VIII. Chief’s Report**
- IX. Commissioner’s Report**
- X. Old Business**
- XI. New Business**
- XII. Good of the Organization**
 - 1. Thank You Letters**
- XIII. Adjournment**

**Lealman Special Fire Control District
Commissioner's Meeting Minutes
March 4, 2019**

I. The meeting was called to order at 1:00 with Chairman Ron Kemerer presiding.

II. Roll call of commission members:
Present: Jay Alexander, Kathleen Litton, Rebecca Harriman, Ron Kemerer and Vivian Campbell
Absent:

III. The Pledge of Allegiance

IV. Public Comment

V. Approval of Minutes

There is a motion to accept the February 4, 2019 minutes as written.

Motion: Vivian Campbell

Second: Kathleen Litton

Vote: 5-0

VI. Voting Items

1. D.C. Wunderle told the commission that Andrew Kicklighter passed his test and is now a EVT Level one. He also told the commission that he and Andrew met with Chief Mixon from Pasadena FD and discussed the possibility of Lealman doing their vehicle maintenance. D.C. Wunderle went over the additional cost of the insurance as well as what we would charge for Andrews hourly rate as well as after hours call rates. D.C. Wunderle asked for a vote to approve the outside maintenance as well as purchasing the Garage Keepers Liability insurance.

There is a motion to move forward with the revenue generating maintenance program and to purchase Garage keeper /liability insurance in the amount of \$17,183.00.

Motion: Kathleen Litton

Second: Jay Alexander

Vote: 5-0

2. D.C. Wunderle also went over some quotes he received for fork lifts. He also suggested to the commission that he could look at machinery actions to see if he could get a good deal there.

The commission would like D.C. Wunderle to continue looking into other avenues for purchasing a fork lift.

VII. Secretary's Report

VIII. Chief's Report – Chief Graham went over his report with the commission. He also brought them up to date on what is going on with the Data Driven Focus Group.

****The commission broke for a break at 2:15****

****The commission reconvened at 2:29****

IX. Commissioner's Report

1. Commissioner Jay Alexander has nothing to report.
2. Commissioner Rebecca Harriman told the commission that there have been some county meetings regarding capital improvements in the Lealman area. They are talking about changing narrowing 54th Avenue to one (1) lane in each direction so they can put in a median and plant flowers. She is concerned about the amount of traffic it will cause in her neighborhood.
3. Commissioner Litton asked Commissioner Harriman when the LCD meetings were. Commissioner Harriman told her she could find that information on the county web site.
4. Commissioner Vivian Campbell has nothing to report.
5. Commissioner Ronald Kemerer has nothing to report.

X. Old Business

1. Chief Graham told the commission that he is moving back the employee appreciation luncheon because Commissioner Litton will be out of the country.

XI. New Business

1. Chief Graham went over the legislative updates. He told the commission that they are working to push through the cancer presumption. He also told them about the ADA compliance for websites, they are trying to get it changed to only have to put the agenda on the websites.

XII. Good of the Organization:

1. Chief Graham told the commission about the VIP party they had before the awards dinner.

XIII. Citizens to be Heard:

XIV. Adjournment: There is a motion to adjourn at 3:17.

Motion: Rebecca Harriman

Second: Kathleen Litton

Vote: 5-0

Ronald Kemerer, Chairman

Rebecca Harriman, Secretary/Treasurer

REVENUE AND FINANCING SOURCES
FISCAL YEAR 2019 - 2020
BUDGET

FIRE DISTRICT: LEALMAN FIRE DISTRICT DATE:

SOURCE	BUDGET FY2018 - 2019	BUDGET REQUEST FY2019 - 2020
County Tax Remittances (including Reserves)	0	0
Contracts for Services (Emergency Medical Services)	0 2,729,267	0 2,812,907
Federal Grants	0	0
State Grants	0	0
Proceeds-Sales of Assets	0	0
Interest Res.-for Equip. Fund	unknown	unknown
Interest Res.-for Buildings & Land	0	0
Funds generated by operations financed by sources enumerated above	0	0
Reserve for St.Pete J.C. Other Revenues	0	0
TOTAL REVENUES AND SOURCES	2,729,267	2,812,907
EXPENDITURES/APPROPRIATIONS		
Personnel Services	2,619,233	2,705,352
Operating Expenses	110,034	107,555
Capital Outlay	0	0
Debt Services	0	0
Reserve for Equipment	0	0
Reserve for Buildings and Land	0	0
Reserve for St.Pete J.C.	0	0
Reserve Revenue	0	0
FLORIDA (5% RULE)	0	0
Tax collectors fee	0	0
County Tax Appraiser Office	0	0
Emergency Medical Services	0	0
TOTAL BUDGET	2,729,267	2,812,907

REVENUE AND FINANCING SOURCES
 FISCAL YEAR 2019 - 2020
 BUDGET
Tierra Verde EMS

FIRE DISTRICT: TIERRA VERDE FIRE DISTRICT DATE:

SOURCE	BUDGET FY2018 - 2019	BUDGET REQUEST FY2019-2020
-----	-----	-----
County Tax Remittances (including Reserves)	0	0
Contracts for Services	0	0
(Emergency Medical Services)	466,043	480,044
Federal Grants	0	0
State Grants	0	0
Proceeds-Sales of Assets	0	0
Interest Res.-for Equip. Fund	unknown	unknown
Interest Res.-for Buildings & Land	0	0
Funds generated by operations financed by sources enumerated above	0	0
Other Revenues	0	0
TOTAL REVENUES AND SOURCES	466,043	480,044
EXPENDITURES/APPROPRIATIONS		

Personnel Services	382,985	392,186
Operating Expenses	48,420	53,220
Capital Outlay	0	0
Debt Services	0	0
Reserve for Equipment	0	0
Reserve for Buildings and Land	0	0
Reasonable and Customary Cost Exceptions	34,638	34,638
Reserve Revenue	0	0
FLORIDA (5% RULE)	0	0
Tax collectors fee	0	0
County Tax Appraiser Office	0	0
Emergency Medical Services		
TOTAL BUDGET	466,043	480,044

Form B

FISCAL YEAR 2019 - 2020

FIRE DISTRICT: TIERRA VERDE FIRE DATE:

SUBMITTED : SOURCE -----	CURRENT REQUEST FY2018 - 2019 -----	BUDGET REQUEST FY2019 - 2020 -----	
County Tax Remittances (including Reserves)	1,754,292	1,817,422	
Contracts for Services (Kenneth City) (Emergency Medical Services)	0 0	0 0	
Federal Grants	0	0	
State Grants	0	0	
Proceeds-Sales of Assets	0	0	
Interest Res.-for Equip. Fund	unknown	unknown	
Interest Res.-for Buildings & Land	0	0	
Funds generated by operations financed by sources enumerated above	0	0	
Other Revenues	unknown	unknown	
TOTAL REVENUES AND SOURCES	1,754,292	1,817,422	
EXPENDITURES/APPROPRIATIONS -----			
Personal Services	1,542,122	1,605,252	
Operating Expenses	109,170	109,170	
Capital Outlay	23,000	23,000	
Ft. Desoto	0	0	
Debt Services	0	0	
Reserve for Equipment(held by county)	50,000	50,000	
Reserve for Buildings and Land(held by county)	30,000	30,000	
Reserve for St. Pete College	0	0	0%
Reserve Revenue	0	0	
County Tax Appraiser Office	0	0	
Emergency Medical Services	INCLUDED	INCLUDED	
TOTAL BUDGET	1,754,292	1,817,422	

Form B

Air Conditioning
Heating Systems
Kitchen Equipment
Ventilation Systems
Beverage Equipment



CFESA Certified
Established in 1906
24hr Emergency Service
Parts and Equipment Sales
Ice Machine Sales and Leasing

PROPOSAL

Customer: Lealman Special Fire Control District
Tierra Verde Fire Department
540 Sands Point Drive
Tierra Verde , FL 33715

Date: 3/5/2019
Quote #: 96316.1

Customer PO:
Work Order:

Project: Replace existing ice maker and water filter cartridge

Is Equipment Running: Yes
Age of Equipment: 8 years old
Condition of Equipment: Recommend Replacement

We propose to furnish the materials and/or perform the work described below:

Labor & material required to replace Existing Hoshizaki KML250MAH Sn V19180L ice maker installed on the existing ice storage bin. We included a new water filter cartridge with new machine. We will clean & sanitize existing bin included in install. Price to clean the new ice maker every 6 months is \$285.00 per cleaning. new water cartridge changed at same time is \$101.34

We have included the following:

- All labor during regular business hours
- Delivery of materials and equipment to the job site
- Final adjustment and calibration of equipment

We have not included:

- Parts or labor from original call
- Any work not specifically stated in the proposal
- Next day or Express shipping is not included

All for the sum of: three thousand one hundred fifty-three dollars and sixty-one cents
\$3,153.61

Summary:	Material	2,653.61
	Labor	500.00
	Grand Total	\$3,153.61

This quote is good for 30 (thirty) day(s).

Upon Purchaser's approval signature, this proposal will become a legal and binding contract.

Purchaser's Acceptance:
Tierra Verde Fire Department

Respectfully Submitted:
TWC Services, Inc.

Signature

Date

Signature

3/5/2019

Date

Printed Name

Mike Aliotta

Printed Name

Crystal Ice Machines

12504 Twin Branch Acres Rd
Tampa FL 33626
727-441-8780
crystalicemachines@gmail.com | www.crystalice.com



RECIPIENT:

Tierra Verde Fire District
Tierra Verde, Florida 33715

Quote #305	
Sent on	03/06/2019
Total	\$3,070.00

SERVICE / PRODUCT	DESCRIPTION	QTY.	UNIT COST	TOTAL
KML325MAJ	Hoshizaki KML325MAJ 30" Modular Ice Machine Head (300lbs per day)	1	\$3,070.00	\$3,070.00

FREE DELIVERY AND INSTALLATION ON CUSTOMERS BIN
3 year warranty all parts and labor, 5 year warranty evaporator and compressor.
Please see attached spec sheets.

This quote is valid for the next 30 days, after which values may be subject to change.

Subtotal	\$3,070.00
Exempt (0.0%)	\$0.00
Total	\$3,070.00

Subject **Quote from Crystal Ice Machines - 03/06/2019**
From Crystal Ice Machines <notification@getjobber.com>
To <jguiles@lealmanfire.com>
Reply-To Crystal Ice Machines <crystalicemachines@gmail.com>
Date 2019-03-06 12:09



- KML-325-500M_J.pdf (~1.6 MB)
- quote_305.pdf (~85 KB)

Crystal Ice Machines

Quote

Hi Captain Guiles,

Thank you for asking us to quote on your project. Please find a detailed copy of our quote attached to this email.

The quote total for the ice machine is \$3,070.00 as of 03/06/2019.

The filter that you requested has been discontinued and is now:

1 - 4HC-H Hoshizaki water filter cartridge \$120.00 (we can install for free with the ice machine or our normal charge would be \$100.00 Labor and \$35.00 trip charge on top of the cartridge price)

CLEANINGS - \$195.00 per clean

OR we have a Preventative Maintenance Program \$35.00 per month gives you 2 cleanings per year + 15% off all parts and labor + NO trip charge)

If you have any questions or concerns regarding this quote, please don't



KMIL-325/500MJ_J

LOW-PROFILE MODULAR CRESCENT CUBER



01/2011
Item # 13413

W x D x H
30" x 27" x 22"

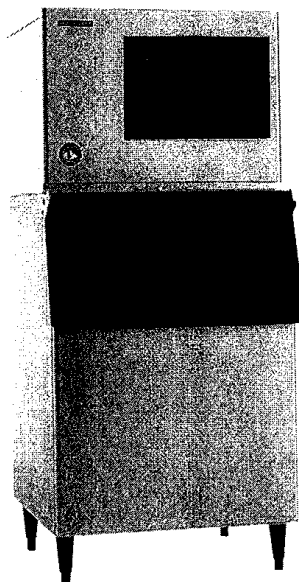
KM Edge DESIGN

KML-325MAJ
Air-Cooled
Shown on optional bin B-500

KML-325MWJ
Water-Cooled

KML-500MAJ ★
Air-Cooled

KML-500MWJ
Water-Cooled



Item #: _____
Project: _____
Qty: _____
AIA#: _____

Features

- ▶ Individual crescent cube
- ▶ Stainless steel evaporator
- ▶ CycleSaver™ design

- KML-325: Up to 385 lbs. of ice production per 24 hrs
- KML-500: Up to 543 lbs. of ice production per 24 hrs
- Durable stainless steel exterior
- Protected by H-GUARD Plus Antimicrobial Agent
- EverCheck™ alert system
- Removable air filters (Air-cooled model only)
- R-404A Refrigerant

Available on Bins:

B-250PF B-800PF/SF B-1150SS B-1650SS*
B-500PF/SF B-900PF/SF B-1300SS DB-200H
B-700PF/SF B-1150SS B-1500SS* DM-200B

Top kit may be required. See Bin Spec Sheets. *Two unit application only.

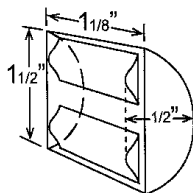
Warranty:

3 Year Parts & Labor on entire machine. 5 Year Parts & Labor on Evaporator.
5 Year Parts on Compressor; air-cooled condenser coil.
Valid in United States, Canada, Puerto Rico and U.S. Territories. Contact factory for warranty in other countries.



Condenser	Model	ICE PRODUCTION				WATER USAGE			ELECTRICAL					
		Air / Water Lbs. per 24 hours	Temp 70°/60°F	Temp 90°/70°F	Per Cycle Lbs. Cubes	Potable Gal. per 100 lbs.	Condenser Gal. per 100 lbs.	kWh Used per 100 lbs.	Max. Fuse Size or HACR Circuit Breaker	Amperage	Voltage	Heat Rejection BTU/hr.	Shipping Weight	ENERGY STAR®
Air-Cooled	KML-325MAJ	380	300	8.1	360	19.9	N/A	5.72	15A	8.4A	115V/60/1	5,800	185 lbs.	
Water-Cooled	KML-325MWJ	385	355	7.9	360	17.0	106	4.51	15A	8.4A	115V/60/1	5,500	185 lbs.	
Air-Cooled	KML-500MAJ	442	400	7.9	360	16.0	N/A	5.55	20A	7.6A	115V/60/1	6,200	185 lbs.	★
Water-Cooled	KML-500MWJ	543	515	7.9	360	16.0	110	4.33	20A	9.6A	115V/60/1	8,000	185 lbs.	

KM Edge Cube Dimensions*



* approximate size in inches, image not to scale

Operating Limits

- Ambient Temp Range 45 - 100°F
- Water Temp Range 45 - 90°F
- Water Pressure 10 - 113 PSIG
- Voltage Range 104 - 127V

Service

- Allow 6" (15 cm) clearance at rear, sides, and top for proper air circulation and ease of maintenance/service.
- Removable air filters (air-cooled model only).

Plumbing

- Ice maker Water Supply Line: Minimum 1/4" Nominal ID Copper Water Tubing or Equivalent
- Ice maker Drain Line: Minimum 3/4" Nominal ID Hard Pipe or Equivalent
- Water-Cooled Model (Lines Must Be Independent of Ice maker)**
- Condenser Water Supply Line: Minimum 1/4" Nominal ID Copper Water Tubing or Equivalent
- Condenser Drain/Return Line: Minimum 1/4" Nominal ID Hard Pipe (open drain system) or Copper Water Tubing (closed loop system) or Equivalent



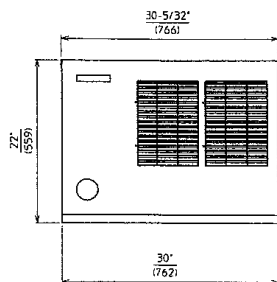
KVIL-325/500M_J

LOW-PROFILE MODULAR CRESCENT CUBER

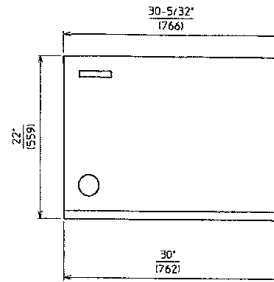


01/2011
Item # 13413

FRONT VIEW

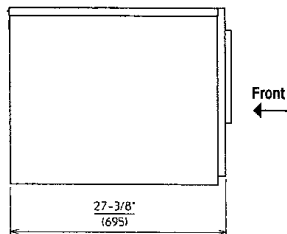


AIR-COOLED

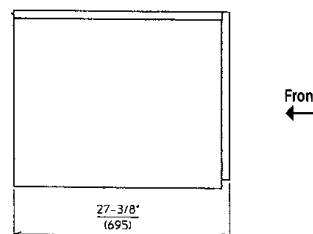


WATER-COOLED

SIDE VIEW

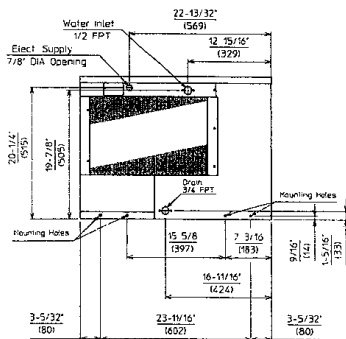


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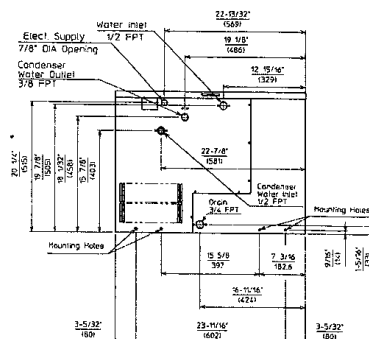


WATER-COOLED

REAR VIEW

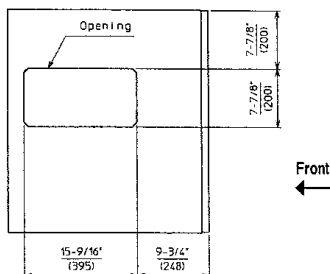


AIR-COOLED

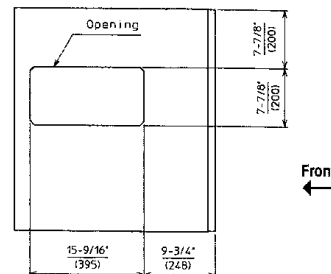


WATER-COOLED

BOTTOM VIEW



AIR-COOLED



WATER-COOLED

Subject **RE: Ice maker**
From JoAnne Houghton <joanne@pelicanac.com>
To <jguiles@lealmanfire.com>
Cc 'Rick Houghton' <richard@pelicanac.com>
Date 2019-02-26 15:35



Thank you for talking with me please see below your pricing for the head KML325maj, water filter, and labor installation.

\$3825.00

As far as the cleaning going forward I always recommend at least 2 times a year to clean and change water filter:

Cleaning 354.95
Water filter 130.00
Frt. 15.00

Hope you will call us if there is anything else you need give me a call.
Thank you,

JoAnne Houghton
Pelican Aire Commercial Service Inc
JoAnne@pelicanac.com
727-573-5733 office

-----Original Message-----

From: jguiles@lealmanfire.com
[mailto:jguiles@lealmanfire.com]
Sent: Monday, February 25, 2019 2:44 PM
To: joanne@pelicanac.com
Subject: Fwd: Ice maker

JoAnne,

Here are the pictures I was able to take regarding our ice machine.
After taking a better detailed look it looks pretty bad. Any advice you can provide me moving forward will be appreciated.

Thank you,

Capt. Guiles

Charles J. Guiles
Captain, Inspector, AS, E.M.T., PFT
jguiles@lealmanfire.com

Lealman Fire District
4360 55th Ave N.
St. Petersburg, Fl. 33714
Work: 727-526-5650
Fax: 727-525-9657

	Acct ID	Balance in Budget	Year to Date Actual	Year to Date Budget
Revenues(Lealman)				
SCHOLARSHIP TRUST	#0490-			
EARNINGS/MAT	01	0.00	0.00	0.00
FEMA Reimbursement	#119	(144,953.59)	144,953.59	0.00
Fire Revenue	#400	1,278,953.90	5,465,636.10	6,744,590.00
FORT DESOTO REVENUE	#400-1	(12,000.00)	12,000.00	0.00
BAY PINES REVENUE	#400BP	0.00	0.00	0.00
EMS Revenue	#400E	1,592,070.75	1,137,196.25	2,729,267.00
RESERVE INCOME FROM COUNTY	#400F	0.00	0.00	0.00
COUNTY REIMBURSEMENT	#401E	(202,808.61)	202,808.61	0.00
Kenneth City Revenue	#401F	0.00	0.00	0.00
CONTRACT SERVICES	#402F	0.00	0.00	0.00
MISC. CONTRIBUTION	#403	(350.00)	350.00	0.00
EMS REVENUE 1% COST				
EXCEPTION	#404E	(24,242.56)	24,242.56	0.00
BUILDING/LAND INCOME	#404F	0.00	0.00	0.00
CD#0060791887#1	#405-1	(3,887.06)	3,887.06	0.00
CD#004659148	#405-2	0.00	0.00	0.00
CD#0069138911#3	#405-3	0.00	0.00	0.00
CD#0060062818#4	#405-4	0.00	0.00	0.00
CD#0063103964#5	#405-5	(4,340.63)	4,340.63	0.00
CD#0069606648#6	#405-6	0.00	0.00	0.00
SICK/VAC CD#8050833295	#405F	0.00	0.00	0.00
BUILDING/LAND RESERVE INCOME	#406F	(340.90)	340.90	0.00
misc income	#409	(1,839.26)	1,839.26	0.00
VEHICLE/EQUIPMENT MM Interest	#410F	(92.87)	92.87	0.00
GENERAL MM INTEREST	#411	(31,156.07)	31,156.07	0.00
CONSTRUCTION ACCOUNTInterest	#412E	0.00	0.00	0.00
Capital Reserve Interest	#412F	0.00	0.00	0.00
Vac/Sick CD 2203 interest	#413	0.00	0.00	0.00
Vac/Sick CD 2545 interest	#414	0.00	0.00	0.00
Vac/Sick MM Interest	#415	(105.19)	105.19	0.00
RESERVE CD INTEREST	#416F	0.00	0.00	0.00
VACATION SICK CD INTEREST	#417	0.00	0.00	0.00
State FF Incentive Pay	#420F	(4,940.00)	4,940.00	0.00

FIRST RESPONDER FUNDING	#425 EMS	0.00	0.00	0.00
GRANT REIMB-PAYROLL	#429	0.00	0.00	0.00
GRANT REVENUE	#429F	0.00	0.00	0.00
Gain/Loss on sale of assets	#430	(14,297.50)	14,297.50	0.00
MANAGEMENT FEE REVENUE T.V.	#432F	0.00	0.00	0.00
OTHER REIMB COST	#433F	0.00	0.00	0.00
ST PETE SETTLEMENT	#435F	0.00	0.00	0.00
INSPECTION FEES	#436F	(21,855.50)	21,855.50	0.00
OTHER REIMBURSED COST	0433F	0.00	0.00	0.00
MISC REVENUE ACCOUNT	9000F	0.00	0.00	0.00
GRIT LIABILITY WRITE OFF	9998F	0.00	0.00	0.00
Total Revenues		2,403,814.91	7,070,042.09	9,473,857.00

Expenses

Executive Officers EMS	1101E	47,650.65	54,829.35	102,480.00
Executive Officers Fire	1101F	832,326.87	635,123.13	1,467,450.00
Regular EMS Salaries	1201E	799,732.06	396,107.94	1,195,840.00
Regular Fire Salaries	1201F	430,856.90	589,593.10	1,020,450.00
Other Salaries EMS	1301E	0.00	0.00	0.00
Other Salaries Fire	1301F	113,399.19	77,730.81	191,130.00
COMMISSIONER'S HONORARIUM	1401F	15,000.00	15,000.00	30,000.00
Overtime EMS	1480E	568,201.82	71,471.18	639,673.00
Overtime Fire	1480F	115,043.74	184,956.26	300,000.00
RELIEF STAFFING	1485E	0.00	0.00	0.00
RELIEF STAFFING FIRE	1485F	0.00	0.00	0.00
Incentive Pay EMS	1500E	0.00	0.00	0.00
Incentive Pay Fire	1500F	78,148.54	48,451.46	126,600.00
Firefighters Supp Comp	1601E/F	(7,166.68)	7,166.68	0.00
FICA EMS	2101E	59,216.83	40,103.17	99,320.00
FICA Fire	2101F	132,070.67	105,509.33	237,580.00
Retirement EMS	2201E	211,471.73	93,638.27	305,110.00
Retirement Fire	2201F	490,337.83	239,502.17	729,840.00
Group Life Insurance EMS	2301E	3,172.80	1,767.20	4,940.00
Group Life Insurance Fire	2301F	5,994.38	3,435.62	9,430.00
Group Health Insurance EMS	2310E	74,925.31	73,954.69	148,880.00
Group Health Insurance Fire	2310F	173,590.55	103,629.45	277,220.00
Weekly Income Inc. EMS	2330E	14,410.00	0.00	14,410.00

Weekly Income Inc. Fire	2330F	20,440.00	0.00	20,440.00
Work comp Ins EMS	2401E	77,613.67	30,646.33	108,260.00
Work comp Ins Fire	2401F	285,423.00	(11,673.00)	273,750.00
State Unemployment Ins EMS	2501E	186.99	133.01	320.00
State Unemployment Ins Fire	2501F	352.99	217.01	570.00
EMPLOYEE BENEFITS	2550F	0.00	0.00	0.00

PERSONNEL		4,542,399.84	2,761,293.16	7,303,693.00
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Legal Fees EMS	3112E	0.00	0.00	0.00
Legal Fees Fire	3112F	18,410.00	6,590.00	25,000.00
Medical Svc's EMS	3113E	(1,008.00)	6,008.00	5,000.00
Medical Svc's Fire	3113F	5,210.00	4,790.00	10,000.00
Other Consulting Svc's EMS	3190E	(2,664.00)	2,664.00	0.00
Other Consulting Svc's Fire	3190F	9,024.93	5,975.07	15,000.00
Accounting/Audit EMS	3200E	0.00	15,000.00	15,000.00
Accounting/Audit Fire	3200F	16,435.00	3,565.00	20,000.00
Janitorial EMS	3420E	0.00	0.00	0.00
Janitorial Fire	3420F	3,061.48	3,738.52	6,800.00
Other Contractual Svc's EMS	3490E	0.00	0.00	0.00
Other Contractual Svc's Fire	3490F	22,169.12	45,330.88	67,500.00
Travel Reimbursement EMS	4000E	0.00	0.00	0.00
Travel Reimbursement Fire	4000F	18,839.00	6,161.00	25,000.00
Telephone EMS	4110E	0.00	0.00	0.00
Telephone Fire	4110F	9,084.37	8,915.63	18,000.00
Postage EMS	4200E	0.00	0.00	0.00
Postage Fire	4200F	2,219.40	780.60	3,000.00
Electric EMS	4310E	0.00	0.00	0.00
Electric Fire	4310F	31,087.56	18,912.44	50,000.00
WATER/SEWER	4320E	0.00	0.00	0.00
Water/Sewer Fire	4320F	2,805.84	2,544.16	5,350.00
Biowaste EMS	4321E	0.00	0.00	0.00
Waste Disposal EMS	4390E	0.00	0.00	0.00
Waste Disposal Fire	4390F	2,000.00	1,000.00	3,000.00
Storage Rental EMS	4420E	0.00	0.00	0.00
Storage Rental Fire	4420F	(243.17)	243.17	0.00
General Liability Ins. EMS	4511E	0.00	22,429.00	22,429.00
General Liability Ins. Fire	4511F	53,659.00	42,461.00	96,120.00
Building Repair Maint EMS	4620E	0.00	0.00	0.00
Building Repair Maint Fire	4620F	13,529.91	16,470.09	30,000.00
Equipment Repair/Maint EMS	4640E	17,000.00	0.00	17,000.00

Equipment Repair/Maint Fire	4640F	20,001.86	4,998.14	25,000.00
Fleet Repair/Maint EMS	4641E	11,734.56	765.44	12,500.00
Fleet Repair/Maint Fire	4641F	54,473.33	20,526.67	75,000.00
Radio Repair/Maint EMS	4642E	0.00	0.00	0.00
Radio Repair/Maint Fire	4642F	676.30	1,323.70	2,000.00
Printing and Binding EMS	4700E	0.00	0.00	0.00
Printing and Binding Fire	4700F	505.00	2,495.00	3,000.00
Office Supplies EMS	5100E	0.00	0.00	0.00
Office Supplies Fire	5100F	9,049.29	2,950.71	12,000.00
Petroleum Products EMS	5210E	23,961.46	6,038.54	30,000.00
Petroleum Products Fire	5210F	20,222.98	14,777.02	35,000.00
Small Tools and Supplies EMS	5240E	0.00	0.00	0.00
Small Tools and Supplies Fire	5240F	11,906.17	3,093.83	15,000.00
Uniforms EMS	5250E	4,684.15	1,315.85	6,000.00
Uniforms Fire	5250F	10,136.71	9,863.29	20,000.00
Medical Supplies	5262E	(133.45)	133.45	0.00
EXPENSE	5262F	5,000.00	0.00	5,000.00
HEALTHCARE PRODUCTS	5280F	14,206.78	793.22	15,000.00
Misc Operating Supplies EMS	5290E	0.00	0.00	0.00
Misc Operating Supplies Fire	5290F	7,379.41	7,620.59	15,000.00
Dues/Subscriptions EMS	5400E	2,165.00	(60.00)	2,105.00
Dues/Subscriptions Fire	5400F	(1,094.67)	10,294.67	9,200.00
Training and Education EMS	5410E	(957.90)	957.90	0.00
Training and Education Fire	5410F	2,962.26	32,037.74	35,000.00
COMMUNITY/EMPLOYEE EVENTS	5415F	6,030.93	8,969.07	15,000.00
Fire Prevention	5420F	12,495.44	7,504.56	20,000.00
DATA PROCESSING/SOFTWARE	5430E	0.00	0.00	0.00
DATA PROCESSING/SOFTWARE	5430F	7,182.33	2,817.67	10,000.00
OPERATING EXPENSES		443,208.38	352,795.62	796,004.00
BUILDING-LAND/COST	6210F	(6,841.33)	6,841.33	0.00
Office Equip and Furn EMS	6410E	0.00	0.00	0.00
Office Equip and Furn Fire	6410F	8,833.05	4,166.95	13,000.00
DATA PROCESSING EQUIPMENT	6420F	21,835.00	3,165.00	25,000.00
Vehicles/Heavy Equip EMS	6430E	0.00	0.00	0.00
Vehicles/Heavy Equip Fire	6430F	(258,167.00)	776,167.00	518,000.00
Com. Equip Fire	6494F	(5,848.70)	12,848.70	7,000.00
CAPITAL OUTLAY		(240,188.98)	803,188.98	563,000.00

Interest Expense	7210	0.00	0.00	0.00
Lease Purchase Agreement	7410FB	0.00	0.00	0.00
BAYPINES RESERVES	8000F	0.00	0.00	0.00
FORT DESOTO	8001F	0.00	0.00	0.00
RESERVE EQUIPMENT	8100F	0.00	0.00	0.00
RESERVE BUILDING/LAND	8200F	200,000.00	0.00	200,000.00
RESERVE ST PETE JC	8300F	0.00	0.00	0.00
FLA STATUTE 129	8400F	287,752.00	0.00	287,752.00
TAX COLLECTOR FEE	8500F	268,042.63	365.37	268,408.00
COUNTY TAX APPRAISER OFFICE	8600F	28,608.95	26,391.05	55,000.00
RESERVE/FEES		784,403.58	26,756.42	811,160.00
Total Expenses		<u>8,655,830.73</u>	<u>818,026.27</u>	<u>9,473,857.00</u>
Net Income		<u>(8,655,830.73)</u>	<u>818,026.27</u>	<u>9,473,857.00</u>

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	Acct ID	Balance in Budget	Year to Date Actual	Year to Date Budget
Revenues(Tierra Verde)				
Fire Revenue	#400	1,056,544.90	697,747.10	1,754,292.00
FORT DESOTO	#400DESOTO	0.00	0.00	0.00
EMS Revenue	#400E	271,858.85	194,184.15	466,043.00
MISC INCOME	#401	(9.00)	9.00	0.00
EMS REVENUE 1% COST EXCEPTION	#404E	0.00	0.00	0.00
GENERAL MM INTEREST	#411	(1,976.64)	1,976.64	0.00
State FF Incentive Pay	#420F	0.00	0.00	0.00
Gain/Loss on sale of assets	#430	0.00	0.00	0.00
COUNTY CAPITAL REIMBURSEMENT	#433F	0.00	0.00	0.00
INSPECTIONS	#436F	0.00	0.00	0.00
Total Revenues		1,326,418.11	893,916.89	2,220,335.00
Expenses				
Executive Officers EMS	1101E	0.00	0.00	0.00
Executive Officers Fire	1101F	278,182.52	130,017.48	408,200.00
Regular EMS Salaries	1201E	118,660.81	61,259.19	179,920.00
Regular Fire Salaries	1201F	183,998.06	181,371.94	365,370.00
Other Salaries EMS	1301E	0.00	0.00	0.00
Other Salaries Fire	1301F	15,490.00	0.00	15,490.00
COMMISSIONER'S HONORARIUM	1401F	0.00	0.00	0.00
Overtime EMS	1480E	91,967.01	6,622.99	98,590.00
Overtime Fire	1480F	143,035.01	46,630.99	189,666.00
RELIEF STAFFING	1485E	0.00	0.00	0.00
Incentive Pay EMS	1500E	0.00	0.00	0.00
Incentive Pay Fire	1500F	21,484.37	17,715.63	39,200.00
Firefighters Supp Comp	1601E/F	(1,878.58)	1,878.58	0.00
FICA EMS	2101E	8,413.29	5,346.71	13,760.00
FICA Fire	2101F	50,707.23	27,162.77	77,870.00
Retirement EMS	2201E	25,071.43	17,208.57	42,280.00

Retirement Fire	2201F	179,824.51	56,825.49	236,650.00
Group Life Insurance EMS	2301E	430.58	269.42	700.00
Group Life Insurance Fire	2301F	1,896.22	943.78	2,840.00
Group Health Insurance EMS	2310E	8,584.44	14,925.56	23,510.00
Group Health Insurance Fire	2310F	50,031.72	36,158.28	86,190.00
Weekly Income Inc. EMS	2330E	2,275.00	0.00	2,275.00
Weekly Income Inc. Fire	2330F	6,826.00	0.00	6,826.00
Work comp Ins EMS	2401E	0.00	21,900.00	21,900.00
Work comp Ins Fire	2401F	12,954.68	100,685.32	113,640.00
State Unemployment Ins EMS	2501E	29.00	21.00	50.00
State Unemployment Ins Fire	2501F	117.00	63.00	180.00
EMPLOYEE BENEFITS	2550F	0.00	0.00	0.00

PERSONNEL		1,198,100.30	727,006.70	1,925,107.00
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Legal Fees EMS	3112E	0.00	0.00	0.00
Legal Fees Fire	3112F	1,000.00	0.00	1,000.00
Medical Svc's EMS	3113E	0.00	1,000.00	1,000.00
Medical Svc's Fire	3113F	1,291.00	3,149.00	4,440.00
Other Consulting Svc's EMS	3190E	(241.05)	241.05	0.00
Other Consulting Svc's Fire	3190F	288.85	711.15	1,000.00
Accounting/Audit EMS	3200E	0.00	4,500.00	4,500.00
Accounting/Audit Fire	3200F	3,585.00	3,915.00	7,500.00
MANAGEMENT FEES TO LFR	3210F	0.00	0.00	0.00
MANAGEMENT FEE EMS	3211E	0.00	0.00	0.00
MANAGEMENT FEE FIRE	3212F	0.00	0.00	0.00
Janitorial EMS	3420E	0.00	0.00	0.00
Janitorial Fire	3420F	2,824.18	675.82	3,500.00
Other Contractual Svc's EMS	3490E	0.00	0.00	0.00
Other Contractual Svc's Fire	3490F	7,672.47	9,565.53	17,238.00
Travel Reimbursment EMS	4000E	0.00	0.00	0.00
Travel Reimbursment Fire	4000F	(450.00)	450.00	0.00
Telephone EMS	4110E	0.00	0.00	0.00
Telephone Fire	4110F	1,388.13	1,311.87	2,700.00
Postage EMS	4200E	0.00	0.00	0.00
Postage Fire	4200F	300.00	0.00	300.00
Electric EMS	4310E	0.00	0.00	0.00
Electric Fire	4310F	5,777.33	2,222.67	8,000.00
WATER/SEWER	4320E	0.00	0.00	0.00
Water/Sewer Fire	4320F	1,862.34	3,137.66	5,000.00
Biowaste EMS	4321E	0.00	0.00	0.00

Waste Disposal EMS	4390E	0.00	0.00	0.00
Waste Disposal Fire	4390F	391.56	72.44	464.00
Storage Rental EMS	4420E	0.00	0.00	0.00
Storage Rental Fire	4420F	0.00	0.00	0.00
General Liability Ins. EMS	4511E	20,200.00	0.00	20,200.00
General Liability Ins. Fire	4511F	8,000.00	0.00	8,000.00
Building Repair Maint EMS	4620E	0.00	0.00	0.00
Building Repair Maint Fire	4620F	5,817.21	4,182.79	10,000.00
Equipment Repair/Maint EMS	4640E	0.00	0.00	0.00
Equipment Repair/Maint Fire	4640F	(10.72)	10.72	0.00
Fleet Repair/Maint EMS	4641E	12,300.00	0.00	12,300.00
Fleet Repair/Maint Fire	4641F	9,993.05	6.95	10,000.00
Radio Repair/Maint EMS	4642E	0.00	0.00	0.00
Radio Repair/Maint Fire	4642F	1,000.00	0.00	1,000.00
ALS ALLOWABLE ENGINE REPAIR	4643E	0.00	0.00	0.00
Printing and Binding EMS	4700E	0.00	0.00	0.00
Printing and Binding Fire	4700F	0.00	0.00	0.00
Office Supplies EMS	5100E	0.00	0.00	0.00
Office Supplies Fire	5100F	3,369.69	630.31	4,000.00
Petroleum Products EMS	5210E	5,092.06	1,107.94	6,200.00
Petroleum Products Fire	5210F	3,309.27	1,890.73	5,200.00
Small Tools and Supplies EMS	5240E	0.00	0.00	0.00
Small Tools and Supplies Fire	5240F	4,750.98	249.02	5,000.00
Uniforms EMS	5250E	3,595.04	404.96	4,000.00
Uniforms Fire	5250F	2,314.95	3,385.05	5,700.00
Medical Supplies	5262E	0.00	0.00	0.00
HEALTHCARE PRODUCTS	5280E	0.00	0.00	0.00
HEALTHCARE PRODUCTS	5280F	(314.50)	314.50	0.00
Misc Operating Supplies EMS	5290E	0.00	0.00	0.00
Misc Operating Supplies Fire	5290F	3,576.89	423.11	4,000.00
Dues/Subscriptions EMS	5400E	220.00	0.00	220.00
Dues/Subscriptions Fire	5400F	(15.00)	15.00	0.00
Training and Education EMS	5410E	60.00	(60.00)	0.00
Training and Education Fire	5410F	1,012.82	2,115.18	3,128.00
COMMUNITY/EMPLOYEE EVENTS	5415F	(994.97)	994.97	0.00
Fire Prevention	5420F	1,000.00	0.00	1,000.00
DATA PROCESSING/SOFTWARE	5430E	0.00	0.00	0.00
DATA PROCESSING/SOFTWARE	5430F	950.01	49.99	1,000.00
OPERATING COST		110,916.59	46,673.41	157,590.00

BUILDING-LAND/COST	6210F	0.00	0.00	0.00
Office Equip and Furn EMS	6410E	0.00	0.00	0.00
Office Equip and Furn Fire	6410F	5,000.00	0.00	5,000.00
DATA PROCESSING EQUIPMENT	6420F	3,500.00	0.00	3,500.00
Vehicles/Heavy Equip EMS	6430E	0.00	0.00	0.00
Vehicles/Heavy Equip Fire	6430F	0.00	11,500.00	11,500.00
Com. Equip Fire	6494F	3,000.00	0.00	3,000.00
CAPITAL OUTLAY		11,500.00	11,500.00	23,000.00
Interest Expense	7210	0.00	0.00	0.00
Lease Purchase Agreement	7410FB	0.00	0.00	0.00
CUSTOMARY COST EXCEPTION	8000E	34,638.00	0.00	34,638.00
FORT DESOTO	8001F	0.00	0.00	0.00
RESERVE EQUIPMENT(HELD BY COUN	8100F	80,000.00	0.00	80,000.00
RESERVES/COST EXCEPTIONS		114,638.00	0.00	114,638.00
Total Expenses		1,543,891.67	676,443.33	2,220,335.00
Net Income		(1,543,891.67)	676,443.33	2,220,335.00

Chief's Report

April 1, 2019

Injuries / Sickness / FMLA

- 1.) Off Duty Medical / Injuries / FMLA:
Larry Thompson – Is off on Sick Leave.
Scott Schlindwein – Is off on
- 2.) In the Line of Duty FMLA/Injuries:

Updates:

- 3.) 5490 43rd Street Property – Fence has been completed and looks really nice. The additional fencing has definitely improved security for the area.
- 4.) Data Driven Focus Group – Verbal update on the last meeting on March 29, 2019.
- 5.) Station 21 – Roof estimate – Captain Guiles has obtained 3 bids and I have forwarded them to Craig Hare for the county's decision on what they want to do. We provided bids for metal and shingle roof systems. (No change).
- 6.) Station 19 Penny Project – I sent a letter to Bureau Director Jim Fogarty on the request for a new Station 19 Project for \$3.6 million dollars. This amount was based on an average of three recently built fire stations in Pinellas County. A lot more discussion will follow on this item as we prepare to build this project. Verbal update. They met and I am waiting to see what happens next. (No change).
- 7.) Yearly Audit – On the agenda for presentation.
- 8.) Division Chief Millican – Lt. Dean has agreed to help DC Millican manage the activities while he is away. DC Millican remains on detail to Tallahassee and returns to participate in the DDFG meetings.
- 9.) New Hires – Six (6) new hires started March 18, 2019 and will be on orientation for 3 to 6 weeks.
- 10.) Mechanics Truck and New Engine – Have been ordered and will take several months to receive.
- 11.) Tierra Verde – Fire and EMS budgets will be sent to the county on April 5, 2019 for this year's TVFD draft budget. Everything is based on the county work sheets, the county formulas, and submission process.
- 12.) Lealman EMS – The EMS budget will be sent to the county on April 5, 2019 for this year's Lealman EMS draft budget. I have also requested a partial FTE for the EMS administrative supervision. The extra funding is not reflected on our budget, however if the county authorizes the additional funding, it will be added to our EMS budget automatically.
- 13.) Lealman Fire – Staff is currently working on a draft budget we should have the document completed soon.
- 14.) Fork Lift – Staff continues to work on this project.
- 15.) Maintenance Contracts – I have forwarded to South Pasadena Fire Department a hold harmless agreement that our attorney, Andy Salzman sent to me. Their fire chief has sent the agreement to their attorney and we are waiting to hear back. As soon as we have a go ahead on the agreement, we will purchase the insurance that the commission authorized last meeting and then begin the additional contract work.